

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Village Council, to be held on **Tuesday 19th October, 2021** at 7.15pm in the Family Room at St Saviours Church.



Clerk to the Village Council

14th October, 2021

AGENDA

1. Apologies for Absence

To consider apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Councillor Vacancies

To note that the statutory petition periods have expired for existing vacancies and the Council may now co-opt new Members to the three vacancies. To consider expressions of interest received.

4. Minutes of Meetings (previously circulated to Members)

- a) To note minutes of Councillor meetings held on 10th June, 8th July, and 16th September, 2021.
- b) To ratify decisions taken by the Clerk under delegations.
- c) To note the Outstanding Issues Report (information only, see Appendix 1).

5. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

6. Planning Matters

To formulate observations relating to the following application: -

21/04703/CLE - Replace existing barn in materials to match adjoining barn at Well House Farm, Ryecroft, Harden.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

7. Green Travel Project (verbal update)

To receive a report from Cllr Townsend on progress with the Bingley Rural Green Travel Project.

8. Christmas Lights Switch On

To note the date for the switch on of the Christmas lights as 5th December and to discuss arrangements for a community event and refreshments. To authorise, or otherwise, expenditure of up to £100.

9. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

10. Correspondence (see Appendix 3)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from Shipley Area Office re. Shipley Area Community Chest Grants.
- b) Email From: Rachel Forbes re. Harden planting.

11. Financial Matters

- a) To authorise, or otherwise, the purchase of a poppy wreath at a cost of £25. To nominate a Councillor to lay the wreath and represent the Village Council at the Remembrance Service on Sunday 14th November.
- b) To authorise the following payments: -

Payee	Amount	Description
Ken Eastwood	£115.80	Bench plaques (Harden WI re-paid Council)
	£1.83	Postage
	£14.40	Mileage
	£132.03	Total expenses
Rachel Forbes	£256	Horticulture
National Allotment Society	£66	Annual membership
Bradford Council	£585.79	Christmas lights lamppost sockets (3)
Bradford Council	£1,772.94	Salary payment
L H Construction	£898	Installation of boundary signage, bench seats and noticeboard.

- c) To note the balances and bank reconciliation reports in Appendix 4.

12. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

13. Next Meeting

To confirm the date of the next monthly Village Council meeting, as 11th November 2021, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	November 2020	Preferred site not supported by Bradford MDC. Further contact being arranged with the Friends of St Ives to discuss community garden opportunities.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	April 2021	Regulation 14 consultation completed. Newsletters delivered. Q&A held. Awaiting feedback from Bradford Council.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	September 2021	Painting completed. The Clerk has purchased materials to fit out which will be installed shortly.
Benches	Replacement of village benches on rolling programme.	Clerk	October 2021	Four benches installed. Plaques ordered and received. WI recharged. Clerk to install.
Traffic & Transport	Commission traffic survey(s) and expert recommendations.	Cllr Townsend & Clerk	September 2021	Cllr Townsend to update.
Climate	Climate emergency actions and projects.	Cllr Townsend	September 2021	
Bingley St Ives	To consider registering the Estate, or parts thereof, as an Asset of Community Value.	Clerk & Chair	October 2021	Clerk preparing an application following advice provided by Bradford Council in October, 2020.
Emergency Plan	To develop an emergency plan for Harden.	Cllr Ahmed	May 2021	Cllr Ahmed refining draft. Resources and materials received from Bradford Council.

Subject	Issues	Responsibility	Date of last action	Notes
Signage & Wayfinding	Project to enhance boundary and village centre signage.	Clerk	October 2021	New signage recently installed.
Christmas Lights	Procure and install additional lamp post motif lights.	Clerk	October 2021	Motifs ordered. Bradford MDC invoice received for installation of timers and connectors.

Appendix 2: Correspondence

Email from: Shipley Area Office

Subject: Shipley Area Community Chest Grants



Are you a community group operating within Shipley Constituency?

Community Chest grants of up to £500 are available for groups operating in the Shipley Constituency electoral wards:

- Baildon
- Wharfedale
- Shipley
- Windhill and Wrose
- Bingley
- Bingley Rural

For further information and application forms please contact Rachel Johnson at Shipley Area Co-ordinator's Office on **01274 431005** or e-mail rachel.johnson@bradford.gov.uk



Email From: Rachel Forbes

Subject: Harden planting

Hi Ken

I stopped by in Harden yesterday as I was passing through and was really sad to see someone had chopped back the grasses in the bed in front of the butchers? Have you had complaints about them?

Seems a shame to chop them so soon as they look lovely through the winter and I would have been happy to look at moving a couple if height is a problem - I know the butcher was concerned they obscured the view of his shop.

Do you have a record of what bulbs were planted in the memorial garden?

Kind regards

Rachel

Appendix 3: Financial Reports

Harden Village Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration		500.00	500.00	2,075.00	2,002.90	72.10	572.10
Assets & Projects		96.50	96.50	17,675.00	9,066.78	8,608.22	8,704.72
Audit & Accountancy				400.00	965.00	-565.00	-565.00
Donations				1,000.00		1,000.00	1,000.00
Events				200.00		200.00	200.00
ICT				1,475.00	1,020.00	455.00	455.00
Income	37,755.00	48,631.67	10,876.67				10,876.67
Insurance				500.00		500.00	500.00
Maintenance & Repairs				4,100.00	2,222.00	1,878.00	1,878.00
Neighbourhood Plan				1,000.00		1,000.00	1,000.00
Newsletter				750.00	255.00	495.00	495.00
Parish Plan				1,000.00		1,000.00	1,000.00
Staff Costs				14,000.00	10,249.33	3,750.67	3,750.67
Training				200.00	22.50	177.50	177.50
Travel				200.00	98.61	101.39	101.39
NET TOTAL	37,755.00	49,228.17	11,473.17	44,575.00	25,902.12	18,672.88	30,146.05
Total for ALL Cost Centres		49,228.17			25,902.12		
V.A.T.					1,974.18		
GROSS TOTAL		49,228.17			27,876.30		

Bank Reconciliation at 14/10/2021			
	Cash in Hand 01/04/2021		50,213.77
	ADD		
	Receipts 01/04/2021 - 14/10/2021		49,228.17
			99,441.94
	SUBTRACT		
	Payments 01/04/2021 - 14/10/2021		27,876.30
A	Cash in Hand 14/10/2021 (per Cash Book)		71,565.64
	Cash in hand per Bank Statements		
	Petty Cash	10/09/2021	0.00
	Unity Trust Bank	14/10/2021	596.50
	Savings Account	14/10/2021	26,384.85
	Current Account	14/10/2021	44,584.29
			71,565.64
	Less unrepresented payments		
			71,565.64
	Plus unrepresented receipts		
B	Adjusted Bank Balance		71,565.64
	A = B Checks out OK		